



Ahousaht Post-Secondary

Stamp, Date, Initial

General Delivery

Ahousaht, BC

V0R 1A0

T: 250 670 9662 F: 250 670 9660

E: post.secondary@ahousahd.ca

REIMBURSEMENT FORM

Reimbursements must be submitted no later than 12pm Tuesday of every week. Anything received after 12 pm is subject to the following week.

Please attach ALL receipts. Payments will not be processed if receipts are not attached.

Student Name		Date:	
Student Number			
Make cheque payable to:		Requesting reimbursement for	
Name:		<input type="checkbox"/> Tuition	<input type="checkbox"/> Application Fees
Address:		<input type="checkbox"/> Textbook	<input type="checkbox"/> Other
		Please specify Other request	
Email:			

Request Reimbursement for what Semester

FALL

WINTER

SPRING/SUMMER

ITEMIZED EXPENSES

ITEM	DESCRIPTION	Order, Recept. Or Invoice #	Amount	Total
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
			Taxes	
			Total (inc. Taxes)	

Student Signature:		Date:	
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Office Use Only

Date & Time Received:			
Date to be Paid:			
Post-Secondary Code:			
Authorized By:		Title:	
Signature:		Date:	