



## *Ahousaht Post-Secondary*

General Delivery  
 Ahousaht, BC V0R 1A0  
 T: 250 670 9662      F: 250 670 9660  
 www.ahousahted.com

### **Reimbursement Form**

Reimbursements must be submitted by 12 p.m. Tuesday of every week. Anything received after this deadline is subject to the following week. All proper receipts must be attached. Failure to attach proper receipts will result in payment not being processed.

If the reimbursement is being paid to another person other than the student, please fill out the section below.

**Make Cheque Payable To:**

<b>Name</b>		<b>IRN</b>	
<b>Address</b>	Street/PO Box		
	Unit/Apartment		
	City, Province/State		
	Postal/Zip Code		
<b>Email</b>		<b>Phone</b>	

**Requesting Reimbursement For:**

- Tuition     
  Tuition Deposits     
  Textbooks/Supplies     
  Applications fees  
 Other: \_\_\_\_\_

**Request Reimbursement for The Following Semester:**

- Fall                     
  Winter                     
  Spring                     
  Summer

**Itemized Expenses:**

Course Code	DESCRIPTION	Order, Receipt. Or Invoice #	Amount	Total
			Taxes	
			<b>TOTAL (include Taxes)</b>	

<b>Student Signature:</b>	<b>Date:</b>
---------------------------	--------------